

## ENERGY MANAGEMENT CONSERVATION POLICY

As the School Committee of the Littleton Public Schools, we believe it to be our responsibility to ensure that every effort is made to conserve energy and natural resources while exercising sound financial management.

The implementation of this policy is the joint responsibility of the board members, administrators, teachers, students and support personnel. Its success is based on cooperation at all levels.

The district will maintain accurate records of energy consumption and cost of energy and will provide information to the local media on the goals and progress of the energy conservation program.

The principals will be accountable for energy management on their campus with energy audits being conducted and conservation program outlines being updated. Judicious use of the various energy systems of each campus will be the joint responsibility of the principal and head custodian to ensure that an efficient energy posture is maintained on a daily basis.

To ensure the overall success of the energy management program, the following specific areas of emphasis will be adopted:

1. All district personnel will be expected to contribute to energy efficiency in our district. Every person will be expected to be an “energy saver” as well as an “energy consumer.”
2. Energy management will be made a part of the superintendent’s and the principal’s annual evaluation.
3. Administrative Energy Guidelines will be adopted that will be the “rules of the game” in implementing our energy program.

In order to maintain a safer and healthier learning environment and to complement the energy management program, the Superintendent and Energy Manager shall develop and implement a preventive maintenance and monitoring plan for its facilities and systems, including HVAC, building envelope, and moisture management.

District personnel are expected to provide leadership in developing a realistic energy ethic and awareness of energy needs and costs

The Superintendent and the Energy Manager shall develop short and long range strategies in the areas of facilities management and preventive maintenance.

Adopted: June 19, 2008  
Reviewed: February 26, 2015  
Reviewed: May 28, 2020